Notice to Applicants:

The following excerpt from the Hancock County Subdivision Regulations, Article XI, outlines the provision for variances:

1. Where the Regional Planning Commission finds that undue and unnecessary hardship may result from strict compliance with these Regulations, it may grant a variance as defined in ARTICLE II of these Regulations. Such variations shall not have the effect of nullifying the intent and purpose of these Regulations, the Comprehensive Plan, or the Zoning Resolution, if such exist.

A variance is a modification of the strict terms of the relevant regulations where such modification will not be contrary to the public interest, and where owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of the regulations would result in unnecessary and undue hardship.

Applicants for variances bear the burden of proving to the Regional Planning Commission that justification for relief is present in their case. To that end, Applicants should provide the following information:

Name of Applicant: _______________________________________________________

Address of Applicant: _____________________________________________________

Specific Location of Property Involved: _____________________________________

____________________________________________________________________

Subdivision Regulations Section(s) from which variance is requested: __________

___________________________________________________ ___________________

Attach on a separate sheet a narrative description of the conditions you believe justify the granting of a Variance. The narrative should address the issues the Commission must consider in determining whether or not a Variance should be granted.
ATTACH MAPS OR DRAWINGS TO SCALE OUTLINING THE PARTICULARS OF THE CASE.

Signature of Applicant(s): ____________________________

____________________________

Date of Filing: ____________________________

Note: Completed Application, Supporting Documentation and $40 fee must be at the HRPC Office no later than 12:00 noon ten (10) days prior to the monthly meeting of the Subdivision Review Committee in order to be placed on the Commission’s Agenda for that month. (The Committee meets on the second Tuesday of each month.) (No Exceptions)

*************** FOR OFFICE USE ONLY ***************

DATE OF SUBDIVISION REVIEW COMMITTEE MEETING: ________________

DATE OF HANCOCK REGIONAL PLANNING COMMISSION MEETING: ____________

DATE NOTICE OF HRPC MEETING SENT TO APPLICANT: __________________

ACTION TAKEN BY HRPC: APPROVED ___ DENIED ___; STATE REASON(S) BELOW:

DATE NOTIFICATION OF REGIONAL PLANNING COMMISSION’S ACTION MAILED TO APPLICANT: ____________________________
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